RESOLUTION NO. 30-2026

Harrisburg Redevelopment Authority

WHEREAS, the Redevelopment Authority of the City of Harrisburg's Executive Director is hereby authorized to execute a professional services contract with Hamilton & Musser, P.C., 176 Cumberland Parkway, Mechanicsburg 17055, to provide a current version of Intuit QuickBooks platform.

WHEREAS, The Authority's current QuickBooks Desktop requires an upgrade due to Intuit no longer supporting this older version.

WHEREAS, Hamilton & Musser, P.C. will provide the following:

- Install Intuit QuickBooks Online Plus upgraded version at a discounted rate of $128 per month.
- Create a single file consolidation of accounts, and
- Provide staff training on this online version

NOW THEREFORE, BE IT RESOLVED, by the Redevelopment Authority of the City of Harrisburg, that the Executive Director is hereby authorized to enter into the professional service agreement at the quoted price of $4,800 for the one-time conversion and training cost, in addition to $128 per month for the ongoing online service.

10/20/2026
Date

Secretary

HAMILTON & MUSSER, PC
Certified Public Accountants • Consultants to Management

DAVID A. HAMILTON, CPA • BARRY E. MUSSER, CPA, CFP®(1959 - 2020)
JAMES A. KRIMMEL, MBA, CPA, CFE, CFF • ROBERT D. MAST, CPA • WILLIAM P. ASHMAN, CPA
NICHOLAS L. SHEARER, CPA, CGFM, CFE • LISA M. STATLER, CPA
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September 30, 2026

Board of Directors & Management
Harrisburg Redevelopment Authority

This proposal is being submitted in response to Intuit's planned discontinuation of support for QuickBooks Desktop effective September 30, 2027. Below is a summary of possible solutions and workflows needed to convert from QuickBooks Desktop to another Intuit platform. All cost estimates are current as of the date of this proposal and are subject to change based on Intuit's pricing, licensing, and subscription policies.

Solution 1 – QuickBooks Online – 1 Company file

Lowest annual software cost, with greater setup and workflow changes due to consolidation into one file.

- QuickBooks Online Plus or Advanced — $128 or $306 per month, respectively (with H&M's discount)
- Conversion Costs – H&M will build a single company file within the Operating Fund using the existing vendors and customers from the Authority's previous QuickBooks files and will set up classes so that individual reports can be generated by fund. Except for 2025 year-end balances, comparative information will not be available for the first year. $800
- Training – Because the Authority will use one company file rather than three, staff will need to learn several new processes and reconciliations. H&M will train Authority staff to perform these processes and reconciliations. $4,000
    - Familiarization with new interface, and introduction of QuickBooks app to regain old interface look and feel
    - Recording disbursements from one or multiple bank accounts for each invoice.
    - Recording deposits within each fund.
    - Equity reconciliation and roll forward.
- Total cost - $1,536 or $3,672 annually with single-file consolidation and $4,800 one-time conversion and training costs

Solution 2 – QuickBooks Online – 3 Company files

Maintains the Authority's current multi-file structure while moving each company file to a more secure, web-based option.

- QuickBooks Online price **per company file** (with H&M's discount)
    - Ledger - $10/month, $120/year (suitable for Land Bank)
    - Plus - $128/month, $1,536/year (suitable for Operating and/or CSM)
    - Advanced - $306/month, $3,672/year (suitable for Operating and/or CSM)
- Conversion Costs – H&M will convert the Authority's three individual company files into three individual QuickBooks Online files. Comparative information will be available because all data will be transferred from the previous system. The total conversion cost for all three files is $800.
- Training – Acclimation to new interface and introduction to QuickBooks app. The process is very similar to how the Authority operates currently. $500
- Total Cost – Variable based on selections, with $1,300 one-time conversion and training costs

Solution 3 – QuickBooks Desktop Enterprise – 1 or more Company files

Most familiar desktop-based option with minimal workflow disruption, multi-company management, customizable reporting, and granular user permissions.

- QuickBooks Desktop Enterprise Silver (Locally hosted) – Tiered pricing based on users; $441 per month based on four users
- QuickBooks Desktop Enterprise Platinum (Locally hosted) – Tiered pricing based on users; $501 per month based on four users. Includes intercompany transactions features.
- Conversion Costs – H&M will convert the Authority's individual company file(s) into individual QuickBooks Desktop Enterprise file(s), including transfer of historical information, where available. $300 for one file conversion, $600 for three file conversions
- Training – Because QuickBooks Desktop Enterprise utilizes the same core interface and accounting workflows as QuickBooks Desktop Pro 2021, minimal end-user retraining is anticipated. Recommended training will focus on Enterprise-specific features such as enhanced security permissions, advanced reporting, and multi-company management. Total training time is estimated at 3-5 hours. $200 per hour
- Total Cost - $5,292-$6,012 annually (based on four users) with $900+ one-time conversion and training costs

Summarized Comparison

The chart below provides a quick side-by-side view of each option, including the primary benefits and drawbacks, along with estimated cost impact.

Option	Best For	Benefits / Drawbacks	Estimated Cost
Solution 1: QBO – 1 Company File	Lowest-cost online option	Most budget-friendly, web-based access; requires potential interface changes, class tracking, and new reconciliation processes. Greatest flexibility for all users.	$1,536-$3,672 annually + $4,800 one-time conversion/training
Solution 2: QBO – 3 Company Files	Keeping current fund/file structure but moving online	Preserves separate files, historical comparative information, and familiar structure; higher subscription cost than Solution 1 and less efficient with maintenance of multiple files.	$3,192 or more annually + $1,300 one-time conversion/training
Solution 3: Desktop Enterprise – 1 or more Company Files	Most familiar desktop-based workflow	Minimal retraining with stronger permissions, reporting, and multi-company tools; locally hosted with less cloud flexibility. Reduced ease of access for auditing and consulting.	$5,292–$6,012 annually + minimum $900 one-time conversion/training

Recommendation

Based on the Authority's current needs, we recommend Solution 1. Moving to one QuickBooks Online company file offers the best balance of functionality, accessibility, and long-term value despite requiring the greatest initial workflow changes and training investment. This approach allows the Authority to transition to a modern, cloud-based platform while providing easier access for Authority personnel and auditors. The online environment also eliminates many of the inefficiencies associated with managing multiple desktop company files and accessing data from a local workstation.

Timeline

- Conversion and setup targeted for mid-October, dependent upon receipt of client-provided information
- Training would occur in person or virtually at the end of October or during the first week of November, depending on H&M staff availability.

Proposal Acceptance and Option Selection

By signing below, the Authority acknowledges review of the proposed options and authorizes H&M to proceed with the selected QuickBooks conversion solution, subject to final coordination of timing, access, and client-provided information.

Selected Option: ☐ Solution 1 ☐ Solution 2 ☐ Solution 3

Management Printed Name:_____ Governance Printed Name:_____

Management Signature:_____ Governance Signature:_____

Title:_____ Title:_____

Date:_____ Date:_____