

HARRISBURG REDEVELOPMENT AUTHORITY

RESOLUTION NO. 36-2021

RESOLVED by the Redevelopment Authority of the City of Harrisburg that the General Operating Budget for the Fiscal Year beginning January 1, 2022, is hereby approved in the total expenditure amount of approximately \$663,782 further detailed in the Summaries of Estimated General Operating Fund Income and Estimated General Operating Fund Expenditures attached hereto and made a part hereof.

12-21-2021

Date


Secretary

HRA Administration
Proposed Budget 2022

General Operating Fund Income	Budget FY2021	Actual to Date 9/30/2021	Budget FY2022
General Operating Fund	197630	158500	204127
		0	
Other Misc. Income		3088	
		0	
CSM	231474	260000	239915
		0	
TCO	213913	54000	219740
Total Income	643017	475588	663782

General Operating Fund Expenses	Budget FY2021	Actual to Date 9/30/2021	Budget FY2022
Personnel Services			
Direct	454067	350171	466440
Indirect	132788	93311	136220
Subtotal	586855	443482	602660

Contracted Services			
Legal	12000	8000	12000
Audit	19640	19915	20640
Training and Transportation	50	0	

Operating Cost			
Travel	50	274	100
Office Equipment	1232	745	936
Telecommunications	1345	1946	2100
Postage	850	900	900
Office Supplies	1250	1280	1280
Insurance	14220	15655	16116
Website Expense	900	2075	900
Advertising	250	100	100
Subscriptions	25	0	0
Local Meetings	750	242	750
Computer Software	250	200	200
Computer Tech Support	3000	4766	4800
Misc. other	350	129	300
Subtotal	24472	28012	28482
Total Expenses	643017	499409	663782
Balance	0	-23821	0

HRA Administration
Schedule of Operating Cost
fiscal year 2022

Administrative Cost 602660

Legal Counsel

The Redevelopment Authority's contract for legal services presently includes preparations of resolutions and contracts, review of bids and procedures, assistance in financial and legal arrangements, as well as general legal advice

\$1000 per month X 12 months 12000

Contract for Audit

Estimated services of an independent Certified Public Accountant contracted for a single agency-wide audit for the 2022 fiscal year

19500

Payroll Processing

12 @ 95 per payroll 1140

Travel

Reimbursement for employee use of privately owned vehicles .565 per mile 50
Training workshops 50

100

Office Equipment

Marco - lease of copies 78. X 12 months

936

Telecommunication

Cell phone allowance 25. X 12 months
Comcast - office modem 150 X 12months

2100

Postage

900

Office Supplies

1280

Insurance

Commercial Gen Liab 890
Officers & Directors Liability 6695
Workers Compensation 7026
Fidelity Bond 425
Privacy & Network Risk 1080

16116

Website Expense

900

<u>Advertising</u>	100
<u>Local Meeting</u>	
Board meeting and HRA Xmas lunch	750
<u>Computer Software</u>	200
<u>Computer Tech Support</u>	
RDS contract - off site back-up and security	4800
<u>Misc. other</u>	300
Total Expenses	663782

**Transportation Center Operations
Proposed Budget 2022**

TCO Income	Budget FY2021	Actual to Date 9/30/2021	Budget FY2022
Base Rent	592607	477725	717951
Tenant parking	37620	25265	44280
Meter Revenue	5000	4002	4000
City Parking Tax	1500	1228	1500
Vending	500	322	400
Sales Based Rent(Greyh,Trans)	4100	620	500
Other Inc (Electric, trash, etc.)	7000	4846	5950
Special Events	200	0	0
Greyhound Security	17400	14500	17400
Advance from Other Funds	31000	15000	0
Total Income	696927	543508	791981

TCO Expenses	Budget FY2021	Actual to Date to Date	Jan
Personnel	213913	191176	219740
Contract Service (legal, audit)	12500	11465	14500
Other Cost	6000	6356	6200
Subtotal	232413	208997	240440

Travel	100	0	50
Rental Commissions	3000	3341	7770
Professional Services	50		50
Telephone Services	4000	3738	5160
Repair & Maintenance	60000	73839	65000
Janitorial Supplies	1000	500	500
Landscape Services	8400	6050	8400
Janitorial Services	100	803	100
Vehicle Expenses	9000	6326	9000
UST Fees	0	330	330
Utility Exp(water & sewer)	46000	57576	70000
Energy Exp (gas & elect)	102000	62532	87000
Insurance Expense	119600	93342	140200
Security Expense	54000	47992	62400
Elevator Expense	2200	1661	2200
Amtrak Rental	145000	105480	145200
Tenant Buildout	1500	16248	1500
Misc. Expenses	100	0	100
Inventory Cost	100	50	50
City Tax Payable	1500	1376	1500
Subtotal	557650	481184	606510
Total Expenses	790063	690181	846950
Balance	-93136	-146673	-54969

Transportaion Center Operation
Schedule of Operating Cost
fiscal year 2022

Contract Services

Personnel		219740
Legal/Audit		14500
Other		6200

Travel Expense

50

Rental Commision

7770

Amtrak Kiosk & Ste301A
 cory Leshner
 PAAEYC
 PA Economy League
 PA Head Start
 PA Ortho Society
 TWAS

Professionsl Services

50

Telephone Services

Comcast	12 x 380	
cell phone	50 x 12	5160

Repair & Maintenance

Hornungs	3000	
ProAsys	6000	
B & W	25000	
NRG Control	3500	
John Control	3000	
harrisburg Locksmith	750	
Other	23750	65000

Janitorial Supplies

500

Landscape Services

8400

Janitorial Servies

100

Vechicle Expenses

Ally	8400	
Fuel	600	9000

UST Fees

330

<u>Utility Expenses (water & sewer)</u>		70000
<u>Energy Expense (gas & electric)</u>		87000
<u>Insurance Expense</u>		
HARIE - auto	1400	
Selective - flood	3800	
Miller - Property	135000	140200
<u>Security Expense</u>		62400
<u>Elevator Expense</u>		2200
<u>Rent to Amtrak</u>		145200
<u>Tenant Buildout</u>		1500
<u>Misc Expense</u>		100
<u>Inventory</u>		50
<u>City Tax</u>		1500
	Total Expenses	846950

**Harrisburg Redevelopment Authority
Susquehanna Harbor Safe Haven
Operating Budget**

	2022 Budget
Operating Income	
Rent	\$176,253
Total Operating Income	\$176,253
Operating Expense	
Management Fee	\$25,015
Electric	\$5,398
Water	\$21,000
Misc. Admin	\$3,000
Misc. Maint. & Repair	\$7,839
Real Estate Taxes	\$0
Property & Liability Insurance	\$8,500
Replacement Reserve	\$6,686
Operating Reserve - Other	\$0
Debt Service	\$50,272
Capital Improvement Reserve	\$5,000
Total Operating Expense	\$132,710
Secondary Cash Flow	\$43,543